

SERVICE CONTRACT

CIG Number: ZC436CDC3E

FINANCED FROM THE DELIBERA N. 37 OF 16TH APRIL 2019 “FONDO UNICO DI COORDINAMENTO - NAIROBI REGIONAL OFFICE - AID 11834/01/2”

(‘the contracting authority’),

of the one part,

and

FLEXI PERSONNEL LTD,
PIN and VAT NO. P051239911A,
P.O Box 3112-00506,
Nairobi, Kenya

(‘the contractor’)

of the other part,

have agreed as follows:

PROJECT “Fondo Unico di Coordinamento” AID 11834/01/2 - Nairobi Regional Office

CONTRACT TITLE: OUTSOURCING OF CLERICAL SERVICES IN NAIROBI

(1) Subject

- 1.1 The subject of this contract is the Outsourcing of Clerical Services done in Nairobi with identification number C.I.G: ZC436CDC3E (‘the services’).
- 1.2 The contractor shall execute the tasks assigned to him in accordance with the terms of reference annexed to the contract (Annex II)

(2) Contract value

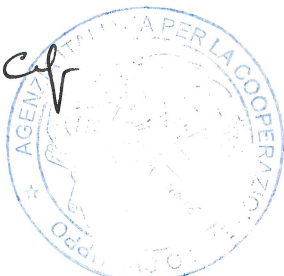
This contract, established in KES is a global price contract. The contract value is KES 213.245,00.

(3) Order of precedence of contract documents

The following documents shall be deemed to form and be read and construed as part of this contract, in the following order of precedence:

- the contract agreement;
- the special conditions
- the general conditions (**Annex I**);
- the terms of reference (**Annex II**)
- Other relevant forms and documents (**Annex b8j1, Annex b8j4, Annex VI_C**);

These above listed documents make up the contract. They shall be deemed to be mutually explanatory. In cases of ambiguity or divergence, they shall prevail in the order in which they appear above. Addenda shall have the order of precedence of the document they are amending.



(4) Language of the contract

The language of the contract and of all written communications between the contractor and the contracting authority and/or the project manager shall be English.

(5) Other specific conditions applying to the contract

N/A

(6) Contractor's obligation to comply with rule of financial flow traceability

The Contractor in signing this service contract is obliged to comply with the rule of financial traceability according to the article 3 of Italian law no. 134 on 13 August 2010 and subsequent amendments.

To that end the following Contractor's bank account shall be dedicated to the contract financial management:

Bank account number: 01136125023201
Bank name: CO-OPERATIVE BANK OF KENYA
IBAN/SWIFT: KCOOKENA
Account holder: ALICE MUIGAI
Account holder fiscal code: 3112-00506, NAIROBI
Position: MANAGING DIRECTOR

The Contractor also declares that the aforementioned bank account is dedicated, even on a non-exclusive basis, to public procurement.

Details to be included in the contractor's invoices:

VAT code: 051239911A

CIG number: ZC436CDC3E

The Contractor's invoices header shall be: Italian Agency for Development Cooperation

The Contractor's invoices issued for contract, shall include the CIG number.

The **Annex VI_C** Declaration on traceability shall be deemed to form and be read as part of this contract.

Done in English in [two] originals: one original for the contracting authority, and one original for the contractor.

For the contractor

Name: ALICE MUIGAI

Title: MANAGING DIRECTOR

Signature: 

Date: 22/06/2022

For the contracting authority

Name: GIOVANNI GRANDI

Title: HEAD of Office

Signature: 

Date: 22.06.2022

