



*Italian Agency for
Development Cooperation*

NAIROBI REGIONAL OFFICE

Nairobi, 20/02/2023

**Request of Expression of Interest to be part of a shortlist of organizations and/or companies
for potential future tender process of the AICS Nairobi Interventions**

The Italian Agency for Development Cooperation (AICS) – Nairobi Regional Office - intends to create a shortlist of organizations and/or companies which could be potentially part of the future tender processes for the provision of Public Relations and media services to enhance local media and press coverage.

AICS Nairobi invites organizations and/or companies to express their interest. The purpose of this proposed Expression of Interest is conducting a market survey and invites all the existing organizations and/or companies to submit their candidature to us for a maximum validity period of three years. This request for Expression of Interest will not include ranking, scoring or other classifications of merits.

The interested candidate shall submit the following documents:

- KRA PIN Registration (for Kenyan resident entities)
- TAX Compliance Certificate (for Kenyan resident entities)
- Filled Annex_1 Application form.
- Filled Annex_2 Declaration on Honor on exclusion and selection criteria.
- Valid ID card of a Company Legal Representative.
- Signed Annex_3 Data Protection Regulation.
- Proof of previous experiences with governmental and/or international partners (**optional**)

The above-mentioned documents to fill are available on the following webpages:

https://trasparenzanairobi.aics.gov.it/index.php?id_sezione=876&id_cat=0%20 (scroll through the menu until you find “Expression of Interest for Public Relations and Media Services).

<https://nairobi.aics.gov.it/en/home/opportunities/tenders/>

Deadline for submitting applications:

Applications and related documents must be received by the AICS Nairobi Office no later than **5:00 pm (EAT) of March 21st, 2023.**

Please, send your Expression of Interest at the following address: procurement.nairobi@aics.gov.it